

**MINUTES of MEETING of ARGYLL AND BUTE HSCP INTEGRATION JOINT BOARD (IJB) held in
the BY MICROSOFT TEAMS
on WEDNESDAY, 30 AUGUST 2023**

Present: Councillor Amanda Hampsey, Argyll and Bute Council (Chair)
Councillor Kieron Green, Argyll and Bute Council
Councillor Gary Mulvaney, Argyll and Bute Council
Councillor Dougie Philand, Argyll and Bute Council
Jean Boardman, NHS Highland Non-Executive Board Member
Graham Bell, NHS Highland Non-Executive Board Member (Vice Chair)
Susan Ringwood, NHS Highland Non-Executive Board Member
Gaener Rodger, NHS Highland Non-Executive Board Member

Attending: Gareth Adkins, Director of People and Culture, NHS Highland
Fiona Broderick, Staffside Lead, Argyll and Bute HSCP (Health)
Caroline Cherry, Head of Adult Services, Argyll and Bute HSCP
Charlotte Craig, Business Improvement Manager, Argyll and Bute HSCP
Fiona Davies, Chief Officer, Argyll and Bute HSCP
David Gibson, Head of Children and Families and Justice, Argyll and Bute HSCP
Kristin Gillies, Head of Strategic Planning and Performance, Argyll and Bute HSCP
James Gow, Head of Finance and Transformation, Argyll and Bute HSCP
Rebecca Helliwell, Associate Medical Director, Argyll and Bute HSCP
Elizabeth Higgins, Lead Nurse, NHS Highland
Julie Hodges, Independent Sector Representative
John Lyons, Clinical Director – Dental, NHS Highland
Kenny Mathieson, Public Representative
Hazel MacInnes, Committee Services Officer, Argyll and Bute Council
Alison McGrory, Associate Director of Public Health, Argyll and Bute HSCP
Kevin McIntosh, Staffside Lead, Argyll and Bute HSCP (Council)
Kirstie Reid, Carers Representative, NHS Highland
Mandy Sheridan, Service Improvement Officer, Argyll and Bute HSCP
Takki Sulaiman, Chief Executive, Argyll and Bute Third Sector Interface
Jillian Torrens, Head of Adult Care, Argyll and Bute HSCP

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Sarah Compton Bishop, Linda Currie, Angus MacTaggart, Betty Rhodick, Fiona Thompson, Geraldine Collier and Evan Beswick.

The Chair advised of the recent sad passing of Board Member John Stevens and made the following statement –

John came to the board as a representative of the chairs group for Argyll & Bute Carers Centres on our Strategic Planning Group. With his extensive experience of caring for family members and his support of carers and carers rights, he progressed to being one of our carers representatives on the Integration Joint Board.

John's professional background meant he not only brought the perspective of carers but supported the board in developing good practice.

John was a well-liked and respected member of our board and through his own kind, considerate and measured approach he demonstrated our values. He delivered both public service, leadership and was a compassionate and supportive colleague and friend. He will be much missed.

The Chair advised that condolences had been sent to John's family on behalf of the Integration Joint Board.

2. DECLARATIONS OF INTEREST

There were no declarations of interest.

3. MINUTES

The Minutes of the meeting of the Argyll and Bute Integration Joint Board held on 31 May 2023 were approved as a correct record.

4. APPOINTMENT OF MEMBERS TO THE INTEGRATION JOINT BOARD (IJB) AND REPRESENTATION ON THE IJB COMMITTEE STRUCTURE

The Board gave consideration to a report advising of the appointment of NHS Non-Executive Member Dr Gaener Rodger as a representative of the Integration Joint Board and providing a subsequent update of membership throughout the Committee structure.

Decision

The Integration Joint Board –

1. noted the appointment of NHS non-executive Dr Gaener Rodger as a representative of the IJB and the subsequent update of membership throughout the Committee structure;
2. agreed the appointment of Cllr Dougie Philand as Strategic Planning Group co-chair; and
3. approved the membership changes to ensure committee quoracy and representation in line with the terms of reference.

(Reference: Report by Business Improvement Manager dated 30 August 2023, submitted)

The Chair extended a warm welcome to Gaener Rodger, NHS Highland Non-Executive Board Member.

5. CHIEF OFFICER'S REPORT

The Board gave consideration to a report from the Chief Officer which included information on the following headlines - iMatter Staff Survey; Project Wingman; £450,000 investment in Tìree Community Care Hub; NHS 75th Anniversary Parliamentary Reception; Blue Green Prescribing for Scotland; Vaccination Programmes; Integration Joint Board Unaudited Accounts; Orthopaedic Referral Pathway Redesign; Dentistry

Services; Partnership on National Care Service; Health Secretary marks 75th anniversary of the NHS; Update on Medication Assisted Treatment Standards; Taking Action on Dementia; Celebrating the Voluntary Service of Heartstart Instructors; Victoria Birthing Pool is now open; Cowal Community Hospital gifted a replica of the George Cross; Health Improvement Principal; and Senior Manager – Resources.

Decision

The Integration Joint Board noted the content of the report by the Chief Officer.

(Reference: Report by Chief Officer dated 30 August 2023, submitted)

The Chair extended a warm welcome to Gareth Adkins, Director of People and Culture; and to John Lyons, Clinical Director – Dental, NHS Highland who were in attendance at the Board.

6. MINUTES OF COMMITTEES

(a) Argyll and Bute HSCP Clinical and Care Governance Committee held on 1 June 2023

The Minutes of the meeting of the Argyll and Bute HSCP Clinical and Care Governance Committee held on 1 June 2023 were noted.

The Chair of the Committee, Graham Bell, referred to the minutes of the meetings of 1 June 2023 and 3 August 2023 advising that the later meeting had been held in the midst of the holiday period. He advised that there was currently a lot of work in progress and that he would hopefully have more of an update for the next meeting of the Board.

(b) Argyll and Bute HSCP Audit and Risk Committee held on 20 June 2023

The Minutes of the meeting of the Argyll and Bute HSCP Audit and Risk Committee held on 20 June 2023 were noted.

(c) Argyll and Bute HSCP Finance and Policy Committee held on 23 June 2023

The note of the inquorate meeting of the Argyll and Bute HSCP Finance and Policy Committee of 23 June 2023 was noted.

(d) Argyll and Bute HSCP Clinical and Care Governance Committee held on 3 August 2023

The Minutes of the meeting of the Argyll and Bute HSCP Clinical and Care Governance Committee held on 3 August 2023 were noted.

7. FINANCE

(a) Budget Monitoring - 3 months to 30 June 2023

The Board gave consideration to a report providing a summary of the financial position of the Health and Social Care Partnership as at the end of month four. The report also provided an update on the delivery of the savings programme and the use of reserves.

Decision

The Integration Joint Board –

1. noted that there was a relatively small forecast revenue overspend of £423k as at the end of month 4;
2. noted confirmation that savings of £6.2m had been delivered, 70% of target;
3. noted that earmarked reserves of £0.9m had been committed to date; and
4. noted that additional formula funding had been allocated to Health Boards to improve financial sustainability.

(Reference: Report by Head of Finance and Transformation dated 30 August 2023, submitted)

8. SPOTLIGHT ON HEALTH AND COMMUNITY CARE

The Board gave consideration to a report shining a spotlight on services, challenges and strategic change under the service area, Health and Community Care. The report presented with descriptors of service, key successes and challenges and the areas taken forward as strategic change.

Decision

The Integration Joint Board noted the spotlight on services, key successes and challenge and areas of strategic change and re-design within Health and Community Care.

(Reference: Report by Head of Service – Health and Community Care dated 30 August 2023, submitted)

9. ARGYLL AND BUTE CHILD POVERTY ACTION PLAN REVIEW 2022 - 2023

The Board gave consideration to a report setting out the work taking place across Argyll and Bute to tackle child poverty and to support families. The report identified the particular challenges and advantages in relation to geography, demography and economic environment. The report highlighted many successes and organisations and people dedicated to ensuring that children in Argyll and Bute did not grow up in poverty.

Decision

The Integration Joint Board noted the annual review of the Child Poverty Action Plan.

(Reference: Report by Head of Children & Families and Justice dated 30 August 2023, submitted)

10. UPDATE REPORT ON THE IMPLEMENTATION OF THE UNITED NATIONS CONVENTION ON THE RIGHTS OF THE CHILD (UNCRC)

The Children and Young People (Scotland) Act incorporates a duty on the Integration Joint Board where children's services are delegated. The incorporation of the UN Convention on the Rights of the Child (UNCRC or Convention) into Scots Law extends the duty, and to ensure that this was embedded within the strategic approach of the Integration Joint Board, work was underway to ensure that it was in adherence. The Board gave consideration to a report advising that the implementation of the United Nations Convention on the Rights of the Child would require a number of operational changes and would require that staff receive the information and training to ensure that these changes happen.

Decision

The Integration Joint Board noted the progress on the implementation of the UN Convention on the Rights of the Child.

(Reference: Report by Head of Children & Families and Justice dated 30 August 2023, submitted)

11. WORKFORCE REPORT QUARTER 1 (2023/24)

The Board gave consideration to the workforce report which was part of the staff governance suite of reports and which focused on workforce data for financial quarter one 2023/24.

Decision

The Integration Joint Board –

1. noted the content of the quarterly workforce report;
2. took the opportunity to ask any questions on issues that may be of interest or concern; and
3. discussed the overall direction of travel, including future topics that they wanted further information on.

(Reference: Report by People Partner dated 30 August 2023, submitted)

12. EQUALITY OUTCOMES AND MAINSTREAMING REPORT

The HSCP has a legal duty to demonstrate a planned approach to reducing inequalities. The Board gave consideration to a report outlining a range of work that had been delivered to improve equalities of outcomes across the population of Argyll and Bute.

Decision

The Integration Joint Board –

1. noted the HSCP's statutory duty to publish an interim report on the Equalities Outcomes that had been published in Spring 2021; and

2. approved examples of good practice in the supporting Equalities Outcome Report prior to publication.

(Reference: Report by Associate Director of Public Health dated 30 August 2023, submitted)

13. JOINT STRATEGIC PLAN: ONE YEAR MONITORING: ENGAGEMENT

The Integration Joint Board had approved the Joint Strategic Plan covering the period April 2022 to March 2025 and this had been launched in March 2022. The Board gave consideration to a report presenting the Joint Strategic Plan Engagement Report following engagement with communities and online, covering the period April to June 2023 and providing recommendations on how the report would be utilised.

Decision

The Integration Joint Board noted the Engagement Report and the recommendations on utilisation and incorporation of the feedback into the planning process.

(Reference: Report by head of Strategic Planning, Performance and Technology dated 16 August 2023, submitted)

14. DATE OF NEXT MEETING

The date of the next meeting was noted as Wednesday 27 September 2023 at 1pm.